



MINUTES
KEIZER CITY COUNCIL WORK SESSION
Monday, April 10, 2023
Keizer Civic Center
Keizer, Oregon

**CALL TO
ORDER**

Mayor Clark called the meeting to order at 6:03 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Robert Husseman, Councilor
Soraida Cross, Councilor
Dan Kohler, Councilor
Kyle Juran, Councilor

Absent:

Shaney Starr, Councilor

Staff:

Adam Brown, City Manager
Shannon Johnson, City Attorney
Bill Lawyer, Public Works Director
Shane Witham, Planning Director
Machell DePina, Human Resources
Tim Wood, Finance Director
John Teague, Police Chief
Andrew Copeland, Police
Tracy Davis, City Recorder

DISCUSSION

**a. City
Council
Short
Term and
Long Term
Goals for
2023-2024**

City Manager Adam Brown gave a slide presentation focusing on the current goals and work plan, staff recommendations, and revised long and short term goals.

Revised Long-Term Goals included sidewalk gap and repair programs, Transportation System Plan update which would be tied to the grant funding cycle, UBG evolution, River Cherry Overlay District redevelopment incentives or financing opportunities, implementation of the Climate Friendly Equitable Communities Rules if they stand, and an overhaul of the City website including making it more mobile friendly.

Revised Short-Term Goals (led by staff) included discussion of next steps toward UBG expansion, procurement simplification, a citywide camera system (parks, city exits and body cameras) artificial turf project(s), codification, implementation of agenda management system, Human Resource Information System, development of a Social Media Policy, adoption of changes to the Emergency Operations Plan, adapting Community Center Policies and Practices to fund optimally, and integration of the Strategic Plan into the next Budget process.

Revised Work Plan included completion of the Strategic Planning process, and continue work related to community diversity engagement, volunteer committee training, housing disparity and barriers to home ownership in Keizer, the 40th birthday party and hiring of a new City Attorney.

- b. Bi-Annual Review of Citizen Committees, Boards and Commissions** Public Works Director Bill Lawyer noted that the Stormwater Advisory Committee might be able to be dissolved but staff wishes to see the criteria for the Phase II Permit first. It is hoped that the committee can be disbanded next year.
- Mayor Clark noted that other than the possible change in the Stormwater Advisory Committee, all other committees will remain in effect as listed in the packet staff report.

ADJOURN Mayor Clark adjourned the meeting at 7:20 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Soraida Cross

~ Absent ~

Councilor #2 – Shaney Starr

Councilor #5 – Robert Husseman

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 05-01-23